



PYMBLE PUBLIC SCHOOL



**Parent Handbook
2018**

**Pymble Public School
Crown Road
Pymble 2073**

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Pymble Out of School Hours (POOSH) Care Centre	9988 3137
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OUR MISSION

Our mission is to provide a stimulating and supportive learning environment which actively embodies community values towards the achievement of high academic, physical and cultural standards.

VISION

Our vision is to encourage and support each individual child to develop a life-long love of learning so that each child reaches his or her full potential. We are strongly focussed on “your child, their learning and our teaching”.

Welcome to Pymble Public School. These notes are intended to give you some helpful information about the current organisation of our school. We at Pymble Public School, see the home and the school working closely together preparing your child for a happy and purposeful life leading to adulthood. The importance of this positive working relationship cannot be over emphasised. Your first point of enquiry with any matter should always be your child’s teacher.

To facilitate this relationship, from Kindergarten through to Year 6 we aim to provide:

- an environment which encourages a life-long love of learning and the pursuit of excellence;
- opportunities for students to develop self-esteem and concern for others in their personal and social lives;
- programs promoting the importance of physical activity in our daily lives and the importance of sportsmanship; and
- an appreciation of and participation in the arts, which will promote natural talent and a variety of creative, cultural leisure interests.

Our school has a long and happy tradition of parental involvement and you are invited to participate fully in the life of our school community. Whatever your contribution, it will be valued. Please join the P&C association to support the school in its many activities and be part of the social life it generates [Refer to Section 4 for details].

Our school motto is “**To Learn To Live**”. This motto is embedded in our vision and one that is wholeheartedly embraced by the teaching staff at the school. Their lessons are driven by the questions What do I want the children to learn? How will they learn it? And How will I know they have learnt it? This is done in the context of 21st Century learners and the 21st Century learning fluencies of: Collaboration, Communication, Critical Thinking, Creativity, Global Awareness, Self-Direction and Informational Literacy.

We are all very proud of the school, the achievements but most importantly the children who embody life-long learning.

On behalf of all at the school, WELCOME.

Bruno Diodati

Principal

PARENT HANDBOOK

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SECTION 1: SCHOOL OPERATING PROCEDURES & INFORMATION

1.1 SCHOOL HOURS

The office is open from 8:30am to 3:15pm for general enquiries.

School commences at 8.55am and continues until 2.55pm. There is teacher supervision from 8.30am and if children are at school for any reason before 8.30am, they are required to sit under the infants shelter area, located immediately adjacent to the school office.

On Monday – Thursday, recess is between 10.30am and 10.50am and lunch is between 12:20pm and 1:15pm. Due to primary school sports on Fridays, lunch is between 11.00am and 11.55am and recess/fruit break is between 1.25pm and 1:45pm.

In the interest of pupil welfare and safety, all children are legally required to leave the school premises promptly at 2.55pm unless they are going direct to the Pymble Out of School Hours (POOSH) Care Centre or are required to remain at school for an authorised activity.

For KINDERGARTEN CLASSES ONLY: for the first five weeks of term 1, all kindergarten classes conclude for the day at 2:30pm. After this period, normal school hours apply.

1.2 TERM DATES

Term dates can be found on:

Pymble Public School website: <http://www.pymble-p.schools.nsw.edu.au>

2018	Term 1	30 January – 13 April
	Term 2	01 May – 06 July
	Term 3	24 July – 28 September
	Term 4	15 October – 19 December

2019	Term 1	30 January – 12 April
	Term 2	30 April – 05 July
	Term 3	23 July – 27 September
	Term 4	14 October – 18 December

NSW Department of Education Website: <http://www.schools.nsw.edu.au>

1.3 SCHOOL SAFETY

1.3.i ARRIVING/DEPARTING SCHOOL – ROAD SAFETY

Road safety rules are in place for the SAFETY OF ALL CHILDREN. As such, parents are asked to strictly adhere to these rules and to also constantly teach/remind their children of these rules. Please remember, when you do not adhere to the road safety rules, even for a few seconds, you are putting your child/children and other children at risk. At NO time is it acceptable to argue with or pass negative comments to any staff member assisting with road safety as they are there for the protection of ALL children.

In the interests of ALL CHILDREN'S SAFETY, parents are strongly urged to:

- have children cross ONLY on the marked pedestrian crossings in Crown Road and Rushall Street when arriving to/going home from school.
- enter the school grounds from the Crown Road or Rushall Street entrances only. Entry via the staff car park is strictly prohibited.
- keep pedestrian crossings and neighbours' driveways clear at ALL times. Blocking these areas even for a few seconds to drop off/pick up is not acceptable.
- not at any time stop in 'NO STOPPING' areas - again, doing this even for a few seconds to drop off/pick up is not acceptable.
- not drive into the school grounds or the staff car park at any time for drop off/pick up. This area is strictly prohibited at all times. This also includes not dropping off/picking up on Reservoir Road, leading into the car park.
- observe the parking signs around the school environs. Crown Road and Rushall Street are regularly patrolled by Hornsby Highway Patrol and Rangers.
- adhere to the local speed signs. Car speed is strictly limited to 40 kilometres per hour between 8:00am and 9:30am and 2:30pm and 4:00pm.
- observe the "NO PARKING" signs/rule in the Bus Zone between 8.30am and 9.30am and 2.30pm and 3.30pm.
- explain to your child/children the dangers of loitering on the way to/from school and of accepting lifts or favours from strangers.
- drive slowly around the school and generally take extra care when dropping off/picking up your children.
- Recognise that fines and points apply to breaches of traffic rules around school.

1.3.ii PICK-UP NOMINATION AREA

Parents of children in Kindergarten are asked to provide written advice to their child's teacher of which gate is the nominated collection point for their child/children, (ie. Rushall Street or Crown Road). If there is a change to this advice, parents are required to again advise the teacher in writing. This is particularly important for Kindergarten children as they transition from the 2:30pm pick up time (Term 1, weeks 1-5 only) to normal pick up time.

1.3.iii PLAYGROUND SAFETY

In the interests of all children, to maintain a safe and happy playground, students are asked to observe the school rules, and be in the school playground only during authorised hours [Refer to Section IA for details].

Dogs are not permitted in the school grounds at any time and should not be left unattended outside the school gates.

1.3.iv BIKES AND SCOOTERS

With parental consent senior primary children (Years 5-6) may ride bikes/scooters to school independently with the use of a helmet at all times. The school strongly recommends a locking device be fitted so that the bike is secure against theft. It would be expected that parents have full confidence in the ability of their child to handle their bike in full accord with the road rules.

Roller blades/skates and skateboards are NOT permitted at school at any time.

1.4 ABSENCE FROM SCHOOL

All schools are required to record the absence of any student from school - either partial or full day. The school rolls are subject to regular external checks by a Home School Liaison Officer and it is a legal requirement that all absences are to be covered by a written note from the parent/guardian. These notes should be submitted by the student to their teacher upon their return to school. Notes are retained at the school.

1.5 LATE ARRIVAL TO/EARLY DEPARTURE FROM SCHOOL

Departmental regulations require any parent with students arriving late or leaving early from school to register these details in the 'late arrivals/early leavers booklet' located in the foyer of the school office. Students must provide the completed slip from the booklet to their class teacher to advise them of the change to normal routine. This also allows the school to monitor children's whereabouts.

1.6 CHILD ACCESS

Parents are asked to advise their child's teacher if custody/access orders apply and whenever variations to these orders occur. Such information is always treated confidentially.

1.7 VARIATION TO ROUTINE

To ensure the safety of your child, 'going home' arrangements cannot be varied unless a written note is given to the teacher that morning. Also, if you have been delayed and will be late collecting your child, it is appropriate to call and inform the school.

1.8 CARE & SUPERVISION POLICY

Teachers are on duty from 8:25am to 2:55pm. Parents are requested not to send their children to school before 8:30am. If children are at school for any reason before 8:30am, they are required to sit under the infants' shelter area, located immediately adjacent to the school office (until 8:30am).

Teachers are rostered on playground duty over the following times:

- Before School 8.30am
- Recess
- Lunch 1st half and 2nd half
- Additionally - after school at both school entrances and the 'kiss and ride' zone, an executive staff is rostered for after school duty.

The Assistant Principals are responsible for playground co-ordination. They deal with problems which may arise and communicate, as appropriate, with class teachers, parents and the school counsellor. Playground rules are incorporated into the school's Fair Discipline Policy [Refer to section 11.1] and are subject to regular revision by all staff.

After the 2:55pm bell, all children are expected to leave the school premises promptly unless attending the Pymble Out Of School Hours (POOSH) Care Centre or are participating in a teacher directed or school authorised activity.

Parents who come to assist with school activities who have toddlers with them are reminded of their need for supervision at all times whilst on school premises.

1.9 NO HAT - NO PLAY

All children are requested to wear the school uniform hat. This is consistent with NSW Department of School Education Policy. Please ensure that your child brings a hat to school every day.

1.10 BUS PASSES

All Infants children are eligible for the issue of a free bus travel pass. Free bus travel is NOT available for travel to/from a child care home. Only Primary children who live a distance in excess of 1.6 km (radial distance) from school are eligible for a pass. Bus Pass Application forms are available from the office and should be completed and returned to the office. Students must tap on and off going to and from school. For more information on

the school transport scheme and to apply for an OPAL card please go to:
<https://apps.transport.nsw.gov.au/ssts/#/>.

It is expected that conduct on school buses will be of the highest standard. Children who persist in poor behaviour may be refused travel on the school bus by the bus company. The NSW Department of School Education endorses the Code of Conduct set out by the Department of Transport.

1.11 STUDENT HEALTH & MEDICATION

1.11.i ADMINISTERING MEDICATION

Please advise your child's teacher of any special medical condition that may affect your child. It is important that the office is also advised in writing of any medical/health condition which your child may present during the school day.

Parents of children with specific medical conditions eg: epilepsy, diabetes, asthma, allergic reactions, are asked to provide a medical information action plan with photo identification of their child to the school office, as well as a copy for your child's teacher. It is particularly important in such cases that ALL emergency contact numbers are kept current.

The administration of any prescription medication will be carried out by the designated staff member or School Administration Officer in accordance with school policy.

Parents are required to provide written instructions for administration of medication and all medication must be brought to the office for registration and storage. Details of the administration and supervision of medication will be kept in a 'Medications Register', signed and dated by the School Administration Officer.

The school will NOT provide paracetamol to any child unless it is part of their medication.

1.11.ii ANAPHYLAXIS & ASTHMA

In the event of a student having an anaphylactic reaction, the school will follow the NSW Department of Health procedures:

- Administer Antihistamine
- Administer EpiPen
- Call Ambulance - 000
- Lay person flat and elevate legs. If breathing is difficult, allow to sit but not stand.
- Phone parents/carers

PPS recommends parents do not send students to school with peanut butter sandwiches or other high nut-based foods. Please also discourage students from sharing food with others.

An updated Healthcare plan must be provided at the commencement of each school year dated and signed by a doctor with a Jan/Feb date in each school year.

If your child has extreme allergies or asthma it is the parent's responsibility to ensure the health action plan is up to date and the EpiPen is available and current. ASCIA and ASTHMA plans are available on the school website for printing.

1.11.iii GENERAL ILLNESS

Please do not send your child to school if he/she seems unwell before school. Please ensure that your own contact numbers, as well as your emergency contact numbers are current/kept up-to-date at the school office.

If your child is unwell during the day he/she will be sent to 'Sick Bay' (located in the school office) where he/she will be attended to by a qualified first aid member of staff. If it is thought that your child's condition warrants home rest or further attention you will be contacted.

Parents will always be contacted should there be any injury to the head.

Linen in the Sick Bay is changed weekly and laundered by a roster of class parents.

1.11.iv IMMUNISATION

The Department of Health recommends that children entering school should be fully immunised. This is particularly important as your child will be coming into contact with lots of other children on a daily basis and infections can spread very easily.

Parents should seek immunisation advice from a family Doctor, Community Health Centre and any Council Clinic (dates and times of Clinics may be obtained from the Ku-Ring-Gai Council).

N.B. It is important to obtain and keep a written record of your child's immunisation as ALL children entering Kindergarten are required to present to the school a Certificate of Immunisation.

Children starting school who have not already had booster immunisation should have:-

- One booster injection for Diphtheria and Tetanus (CDT)
- One booster dose of Polio vaccine by mouth (Sabin)
- One injection of Measles/Mumps vaccine if they have not already had Measles or been immunised against.

The Diphtheria/Tetanus (CDT) and Polio (Sabin) vaccines can be given at the same time. If Measles immunisation is also required, it is recommended that this be given one month earlier or later than the other two.

1.11.v HEALTHCARE PLANS

An individual HealthCare Plan formalises the plan of support for students with complex healthcare needs.

A HealthCare Plan is required for the conditions below. Plans must be returned with the child's photo attached but need not be signed by the Doctor.

- Severe asthma, Type 1 diabetes, epilepsy and anaphylaxis
- Any student who is diagnosed as being at risk of an emergency
- Any student who required the administration of specific healthcare procedures

1.11.vi ACTION PLANS

In addition to a HealthCare Plan, Action Plans need to be provided for all Children with asthma, allergies or anaphylaxis. It is a requirement to use ASCIA Action Plans and Asthma Australia Action Plans. These must be signed and dated by a Doctor with a photo attached. All plans must be originals.

1.11.vii INFECTIOUS/CONTAGIOUS DISEASES

The table below outlines Recovery and/or Exclusion Periods (ie. exclude from school) for Infectious/Contagious Diseases. On diagnosis, please inform the school as soon as possible.

Condition	Cases	Siblings
Chicken Pox	Exclude until fully recovered. Min Exclusion 5 days after first spots appear and until all spots have a dry scab.	Not Excluded
German Measles	Exclude until fully recovered. Min Exclusion 4 days after rash appears.	Not Excluded
Measles	Min exclusion 4 days after rash appears.	Not Excluded
Mumps	Exclude until fully recovered and for 9 days after appearance of swelling. Recommend immunisation at 12 mths of age.	Not Excluded
Head Lice	Nits look like tiny white specks stuck to hair. Exclude until hair completely cleared. Treatment available from Chemist.	Not Excluded
Conjunctivitis	Exclude until discharge from eyes has ceased.	Not Excluded
Impetigo or School Sores	The child may return provided that treatment is being applied and exposed sores are properly covered with dressing.	Not Excluded
Scabies	Child may return after treatment is applied. Repeat treatment in 2 weeks.	Not Excluded
Slap Cheek or Fifth Disease	As cases are infectious before onset of a rash and are probably not infectious after the rash occurs, there is no reason to exclude the child from school once the rash appears.	Not excluded
Whooping Cough or Pertussis	A child with Whooping cough is infectious for up to 3 weeks after they start to cough. The cough may last for up to 6 months. Exclusion is for 14 days after the last exposure to the infectious case or until they have taken the first 5 days of antibiotics.	Yes <i>Seek advise from your GP.</i>
Hand, Foot and Mouth	Hand, Foot and Mouth is usually spread by person-to-person contact. When symptoms occur, they include blisters that start as small red dots which later become ulcers. Children should be excluded from school until the blisters have dried.	No

1.12 STAFF DEVELOPMENT DAYS & RFF

Staff Development Days, for the purpose of teacher professional development, are held four times a year, on the first day of terms 1, 2 and 3 and the last 2 days of term 4. These days are PUPIL FREE. Parents are requested to make alternative care arrangements for their children on these days.

Every full time teacher employed by NSW Department of Education is entitled to two hours relief from face to face teaching (RFF) per week. This time is used for parent/teacher interviews, marking student's work, preparation of lessons, organising materials and liaising with other teachers. During the RFF period the students participate in Science and Library lessons.

1.13 LOST PROPERTY

Lost Property is stored outside the school uniform shop. Tubs are used to organise items and we ask that the tubs are kept tidy. Parents and children are encouraged to look there for lost property at any time. It is essential that ALL belongings be clearly labelled with at least the family surname and be easy for your child to read as many items look the same!

Periodically, a lost property sale is held and excess lost property is disposed of to a school-nominated charity. Parents are given advance notice of such sale/disposal via a notice in the Myalla newsletter. All quality unclaimed lost property will be passed onto the Second Hand Uniform Shop.

SECTION 2: COMMUNICATION TO AND FROM SCHOOL

2.1 COMMUNICATION FROM PPS TO PARENTS

Communication from the school to parents is typically done in a variety of modes/methods, namely via:

- 1 Weekly Newsletter - 'Myalla'. This is an aboriginal word meaning "big talk". The Myalla is published every Wednesday. Parents should access the Myalla by registering at the school office, or online to receive the electronic copy via email. All inclusions for the newsletter should be at the school office by 9.00am on the Monday before. Anything sent in after that time will be published in the following Myalla. Back copies of the Myalla are kept on the school website.
- 2 The PPS website: <http://www.pymble-p.schools.nsw.edu.au>
- 3 Schoolstream
- 4 Information and permission notes that are sent home with students
- 5 The class parent/s for class-specific information.
- 6 The school-parent liaison
- 7 Parent/ teacher interviews and Information evenings

2.2 COMMUNICATION FROM PARENTS TO PPS

Communication from parents to the school is welcome and can be done via the following modes/methods, namely via:

- 1 The school office for general enquiries
- 2 The class parent/s for class-specific information
- 3 The school-parent liaison
- 4 Parent/ teacher interviews
- 5 Appointments with class teachers. Parents are requested to make an appointment with their class teacher PRIOR to their meeting rather than trying to catch the teacher at random times. Teachers have a responsibility for all of their students and cannot be expected to be called away to meet with a parent at any time. Appointments also allow the teacher time to better prepare for the meeting, which will result in clearer more specific information being provided to you to resolve the query/issue. Appointments can be made via a phone call to the office or a note to the teacher.

2.3 COMMUNICATION FROM PARENTS TO STUDENTS

It is imperative that parents understand that they are forbidden to reprimand students (other than their own) on school grounds.

Should you have an issue with another child, please approach the office and they will direct you to the appropriate staff member.

Entering the Classroom

Teachers request that parents respect the privacy of their work spaces, classrooms and children's work. It is **NOT** acceptable for parents to enter into the classroom at any time and interrupt the teaching day. This includes if a student has forgotten an item that is required during the day, such as a hat or book etc, or if medication is to be administered. In such cases, parents must register at the front office for further advice.

Appointments with Deputy Principal or Principal

The Deputy Principal and Principal have organised schedules that prohibit them from impromptu, unscheduled meetings with parents. In all cases, a phone call to the school office is required to make an appointment. On most days the Deputy and Principal are in the top playground at the end of the school day.

2.4 ISSUE/COMPLAINT RESOLUTION PROCESS

Step 1: If you have an issue, complaint or cause for concern, speak to someone who is able to do something about it, e.g. if your concern is about a classroom matter, speak directly to the teacher, NOT to another staff member or another parent. It is important that this initial communication is clear, polite and to the point.

Step 2: If a resolution is not achieved by Step 1, speak to the Assistant Principal or Deputy Principal who perhaps can further clarify advice and intervene. The Principal is often able to suggest other ways of resolving the situation.

In such matters it is important for a prompt, satisfactory outcome that:

- The issue is raised as close to the event as possible, (eg. Often little can be done about an incident that occurred six months ago).
- An appointment time is set with the person concerned. This ensures that time is set aside for you without interruption.
- You provide specific details of your matter. This allows for all parties to be well informed and for the correct outcome to be achieved.
- The school and parents talk about 'actionable outcomes' of such discussions. It is reasonable and courteous to be given specific feedback on matters of concern and to allow a reasonable timeframe for action.

A satisfactory and professional solution is an appropriate and reasonable expectation of parents, given that a school exists in the first instance for the education and wellbeing of individual children. If you wish to make representations on behalf of others, names and/or written authorisation should substantiate your claims.

Your observance of this resolution process ensures that concerns go to the best person(s) who can effect action. All complaints will be managed in accordance with the DEC's Complaints Handling Procedures.

SECTION 3: AFTER SCHOOL PROCEDURES & AFTER SCHOOL CARE - POOSH

3.1 AFTER SCHOOL PROCEDURE

The school day ceases at 2:55pm. Upon dismissal from class all children are expected to leave the school premises immediately via the Crown Road or Rushall Street gates or to go to the Before & After School Care Centre at Pymble Public. This is known as Pymble Out of School Hours (POOSH).

The only exception to this rule is if children are required to remain for a scheduled after school activity. These children are to be seated under the infant's shelter, located immediately adjacent to the school office, until their lesson begins.

At no time are children to be on the playground equipment after school hours.

Teachers doing after school duty, do so as a measure of goodwill and the school's commitment to pupil welfare. It is a voluntary duty. This policy is fully endorsed by the P&C who request that all parking regulations be observed, along with consideration of our neighbours.

3.2 OUT OF SCHOOL HOURS (POOSH) CARE CENTRE

Pymble Out of School Hours (POOSH) is a not for profit, community based Centre that provides high quality before and after school care for the children of Pymble Public School. The Centre is managed and run by a voluntary parent committee, a coordinator (Cara Oates), assistant coordinator (Igor deAndrade) and a dedicated team of staff. POOSH is an approved Centre, which gives parents the ability to access Child Care Benefits (CCB) and the Child Care Rebate (CCR) as a fee reduction.

Centre philosophy: All children have the right to relax and play. At POOSH we empower children to exercise this right in a nurturing and inclusive setting. Our play based learning program positively contributes to a child's development through providing the opportunity to form friendships, strengthen social skills.

Location: We are located on the grounds of Pymble Public School, on Crown Road near Reservoir Road. Enter through the main school entrance and turn right past the school hall. We are directly behind the hall in the classroom with the rainbow door. In the morning we operate solely from this room and in the afternoon this is the base for the infants children and the new classroom directly opposite the school hall stairs (KH) is used as the base for primary children.

Each morning and afternoon, POOSH operates out of a range of classrooms located nearby in P block and also the POOSH/science room (the room with the rainbow door).

Opening Hours

Morning: 7:00am – 8:30am

Afternoon: 2:55pm – 6:00pm

Family Membership Fees: A \$40.00 annual membership fee is charged to every family when they enrol or re-enrol at the Centre each year.

Before and After School Attendance Fees

Morning Session (per child)	Afternoon Session (per child)
Permanent \$9	Permanent \$17
Casual \$11	Casual \$19

Late Collection Fee: If you collect your child after 6:00pm, you will be charged a flat rate, late collection fee of \$26.00 as well as \$1.00 per minute after 6:00pm, to cover the cost of the staff who need to stay at the Centre with your child.

Non-Notification Fee: It is very important that the Centre is notified of any absentees via email admin@pooshcare.com.au or via voice message on 9988 3137. The fee for not notifying the Centre is \$15.00 for afternoon sessions ONLY.

Contact us: Enrolment forms and information booklets are available from the school office or the Centre. For further information please email admin@pooshcare.com.au or call 9988 3137. We have vacancies every morning and afternoon.

SECTION 4: PARENTS & CITIZENS INVOLVEMENT

4.1 P&C ASSOCIATION

The PPS Parents & Citizens Association (P&C) meets at the school on the second Wednesday of each month during the school term at 7.30pm. Participation is **open to everyone** in the school community and meetings normally end before 10.00pm. The main functions of our P&C are:

- 1 To promote the interests of our school by bringing parents, community, pupils and teaching staff into close co-operation.
- 2 To raise funds to provide additional educational materials and equipment required by the school that are not supplied by the NSW Department of School Education. [Refer to Section 4.6 for more details].

At these meetings, we decide how the P&C's funds are to be spent and we are briefed by the Principal on the major items/issues that have occurred or are planned to occur in the near future.

The P&C nominates parents for each sub-committee and the Principal nominates the staff members. Each P&C sub-committee also provides an update on action/activity to date as well as planned activity for the year. The sub-committees include:

- Instrumental Program
- Canteen
- Chess Club
- Grounds
- IT
- School-Parent Liaison
- Media Liaison
- Policy
- Promotions
- School Facilities
- Sport & Recreation/Pool
- Social/Fundraising
- Uniform Shop
- Second Hand Uniform Shop
- Pymble Out Of School Hours – POOSH

Parents are strongly encouraged to join the P&C and anyone wanting to do so should contact the school office.

4.2 SCHOOL UNIFORM

The Uniform Shop is located beneath the school assembly hall and opens during term time each TUESDAY from 1:30pm-4:00pm and THURSDAY from 8:15am-10:30am. Uniform price lists and online shopping is available at: www.alintaapparel.com.au. For more information contact the Uniform Shop: Phone: 9144 3459 or Email: pymblepublic@alinta.com.au.

The Uniform Shop is managed by the P&C Uniform representative member and the Principal. The modest profit generated goes towards providing additional equipment for the school.

4.3 UNIFORM REQUIREMENTS

Summer Uniform is to be worn in Terms 1 and 4. Winter Uniform is to be worn in Terms 2 and 3.

The school hat is required to be worn all year. All children are required to have a raincoat and hat in their school bag at all times. Use of umbrellas is discouraged, due to issues of child safety and frequency of loss and damage.

GIRLS' WINTER UNIFORM

Grey Trousers (optional)
Grey Tunic
Lemon long sleeve blouse
Tie (optional)
Crested sweatshirt/zip jacket or grey woollen jumper
Grey knee-length socks or grey tights.
Gold Hair ribbons /scrunchies

GIRLS' SUMMER UNIFORM

Checked Dress
White Short Dress Socks
Grey shorts and short sleeve lemon blouse (optional)
Gold hair ribbons/scrunchies

Please note: Any singlets, crop tops or bras worn under the long sleeve or short sleeve lemon blouse must be either white or skin colour.

GIRLS' SPORTS UNIFORM

T- Shirt in house colour
Black shorts
School tracksuit
Black scungies
White socks
Gold hair ribbons/scrunchies

BOYS' WINTER UNIFORM

Grey long trousers/Long pants
Should students choose to wear shorts, long socks must be worn
Grey shirt
Tie (optional)
Crested sweatshirt/zip jacket or grey woollen jumper
Grey knee or ankle-length socks with gold stripe

BOYS SUMMER UNIFORM

Grey shorts
Grey shirt
Grey knee or ankle-length socks with gold stripe

BOYS' SPORTS UNIFORM

School tracksuit
Black sport shorts
T- Shirt in house colour
White socks

FOOTWEAR- GIRLS & BOYS

Black leather lace-up school shoes. Sport shoes are to be worn on sport days ONLY.

Pymble Public school bags, library bags, chair bags, swimming caps, rain coats, school badges etc, are also available from the uniform shop. Additional accessories, e.g. scarves, gloves, may be grey or black.

4.4 MARKING OF SCHOOL APPAREL

Please mark ALL school clothing with your surname using a laundry marker (available from the Uniform Shop). Sew on names and iron-on labels are easily removed and lost.

4.4.i JEWELLERY

We request that the wearing of personal jewellery be kept to a minimum eg: wrist watch, stud earrings. Other jewellery eg: rings, bracelets and necklaces are not to be worn.

4.4.ii MOBILE PHONES

We request that these not be brought to school due to the possibility of theft and classroom disruption. Should it be necessary for a student to bring a mobile phone to school, a note from their parents must be provided to the child's teacher explaining the reasons for the need to have a phone at school. At no time should a mobile phone be on during school hours.

4.4.iii SECOND HAND UNIFORM SHOP

The second hand uniform shop is located next to the POOSH room with its own independent area. The second hand uniform shop is open twice per term from 8.20am – 9.30am. Please refer to the Myalla or the school website for opening dates and contact details.

4.5 CANTEEN

The school canteen is operated by Yummy Bears Kiosk and is open 5 days a week. The canteen offers an extensive menu with many items being made fresh each day. For a copy of the canteen menu, please visit the 'for Parents' page on the school website.

Recess: Recess ordering is managed by counter sales.

Lunch: All lunch orders are 100% online through the Flexischools online ordering system, to help make ordering simple and efficient for parents and canteen volunteers.

Details of how to register as well as the most up-to-date menu and price list can be found on the PPS website. Search under P&C section, then in the canteen sub-section.

The latest Canteen-related news is also published in the Myalla newsletter which is printed every second week. The school canteen email is: yummybearskiosk@yahoo.com.au.

4.6 FUNDRAISING & APPEALS

School fundraising initiatives are coordinated by the P&C who organise different activities to raise funds for programs and equipment that might otherwise not be provided due to funding constraints. Some examples are school fete, cake stalls, parent social events/dinners, school discos etc.

Additionally, the school proudly takes part in fundraising and collections to help worthy organisations or those less fortunate. Eg. Jane McGrath Foundation pink day, bush fire appeals, schools, typhoon relief efforts, Christmas gift appeal etc.

SECTION 5: STUDENT EVALUATION & HOMEWORK

5.1 EVALUATION & ASSESSMENT

Evaluation and assessment of pupils' progress is an ongoing process and is carried out by regular testing and observation of pupils throughout the year.

If parents would like to discuss a child's progress at any stage of the year, please make an appointment with firstly your child's teacher and if necessary, with the assistant principal. Parents are strongly advised to consult their child's teacher EARLY in the development of concerns.

5.1.i *INFANTS (Years K - 2)*

A variety of assessments are given to K-2 students throughout the year. As part of the continuous evaluation and reporting, parent teacher interviews are conducted at the end of Term 1, along with a half yearly and yearly reports provided to the parents.

All Kindergarten children are assessed upon starting school using the Best Start Assessment. Assessment data is given to parents during Term 1 interviews.

5.1.ii *PRIMARY (Years 3 – 6)*

In the Primary department, testing of children is conducted throughout the year in a variety of ways. Written reports are sent home in both June and December. As an integral part of continuous evaluation, interviews will be conducted at the end of Term 1. Senior students, Years 5 & 6 will have 3 way interviews (child, parent and teacher).

5.2 NAPLAN

In Years 3 and 5 (7 and 9), all students take part in an annual assessment known as the National Assessment Program - Literacy & Numeracy (NAPLAN). NAPLAN tests the sorts of skills that are essential for every child to progress through school and life, such as reading, writing, spelling and numeracy. The assessments are undertaken nationwide every year in the second full week in May.

For more information on NAPLAN: www.naplan.edu.au

5.3 HOMEWORK POLICY & GUIDELINES FOR PARENTS

5.3.i *INFANTS (Years K – 2)*

In K-2 homework is recommended. We are aware that many children like to undertake home study and to make this time enjoyable and worthwhile. We suggest parents can help in the following ways:-

- Listen to your child talk about school when he/she wants to talk about school.
- Listen to your child read.
- Read to your child.
- Encourage and assist your child to find information on pictures, resources, etc for topics being discussed in class.
- Revise lists on Spelling Sheets.
- Revise any Maths difficulty evident on class sheets.

Encourage your child to accept responsibility for his/her own actions, to be independent and approach their teacher when problems arise. However, we consider it most important that no pressure is brought to bear on children to do home study and that they have adequate time to pursue their own interests.

The requirement of homework for each class will be outlined at Parent/Teacher information sessions early in the year.

5.3.ii *PRIMARY (Years 3 - 6)*

Homework should not intrude so deeply into a child's leisure time that it interferes with the healthy development of their hobbies and after-school activities undertaken on a family basis. Such extra curricula interests and activities are a valuable form of homework.

In meeting parental expectations of homework, the staff of PPS is concerned that the following points are considered by parents:-

Homework should not be allowed to extend beyond a reasonable amount of time. Teachers are realistic in their appreciation of children's work capacity and set homework accordingly. If children are spending a disproportionate amount of time in completing homework the assumption should not be immediately made that too much homework has been set. It often becomes apparent that lack of sustained attention and capacity to "get on with it" are at the basis of the problem. Please note children's work habits.

Establish a homework routine with your child - a time schedule, a set place, e.g. a well-lit desk, that is comfortable and reasonably free from distraction.

By all means supervise your child's homework when possible but avoid doing the work for him/her. If your child is unable to complete homework because of difficulties in comprehension then a note to the teacher should alert the teacher to the problem. Teachers are keen to meet parents via an interview to discuss problems that are of concern to parents and/or children.

Help your child by setting high standards of care in preparation and presentation of homework.

Children are expected to present homework to their teacher on time. It is responsible and courteous for children to notify their teacher of inability to present work on time or if the work is incomplete.

SECTION 6: STUDENT LEADERSHIP ROLES

At PPS, we encourage all students to learn and develop positive leadership behaviour and skills. The following senior leadership roles are available:

- 1 School Captain/s
- 2 School Vice-Captain/s
- 3 School Prefects
- 4 Class SRC Representatives (Years 1-6)
- 5 Sporting House Captain/s
- 6 Sporting House Vice Captain/s
- 7 Student Representative Council Members
- 8 Band Captains
- 9 Dance Captains

All year 6 students have the opportunity to nominate themselves for these positions and all students take part in the voting process. The student leadership policy is available from the school.

6.1 BUDDY PROGRAM

The PPS Buddy Program links an older student/s with a younger student/s to promote a caring, friendly and secure environment for all students. Students from Kindergarten to Year 6 develop social skills, self-confidence and a sense of belonging to the school through this program.

SECTION 7: ACTIVITIES AT PPS

7.1 SPORT, PE & SWIMMING

All children are involved in a Swimming program in Terms 1 and 4 at the PPS swimming pool. Swimming (Term 1) and Athletics Carnivals (Term 3) are held each year and parents are advised in the Myalla when these are coming up. Swimming is part of our school curriculum and therefore participation is expected.

7.1.i *INFANTS (Years K – 2)*

In Years K – 2, Kindergarten has Gross Motor Skills development on a regular basis. Years 1 and 2 have weekly sport that involves ball skills, skipping, endurance games and obstacles. In addition to this, extra programs such as Dance 2 B Fit may be organised.

7.1.ii *PRIMARY (Years 3 – 6)*

In Years 3 – 6 PE is organised on a grade basis. On Fridays, all Primary level children are involved in a sports program and are expected to wear their sports uniform.

The school participates in the Primary School Sports Association (PSSA) district competition for the following sports: - Cricket, AFL, Touch Football, Softball, Soccer, Netball, Swimming, Athletics and Cross Country. Those children not selected to represent the school take part in school-based organised sports/games.

7.1.iii *SPORTING HOUSES*

All students are divided into four sporting Houses: Phillip, Wentworth, Macquarie and Flinders. House colours are Green, Red, Yellow and Blue respectively. Children are placed into a House early in Term 1 and remain in that house until they leave PPS (siblings in same house).

Children compete in their houses in athletics and swimming carnivals and in inter-house sporting competitions in the winter and summer sports programs. A shield is awarded to the champion house at the school's Annual Presentation Day which is held in December.

7.2 SWIMMING

PPS is very fortunate to have the facility of a heated school swimming pool. The swimming program at PPS is administered by a qualified swimming instructor with the aid of teachers.

All classes, Kindergarten through to Year 6, are given one swimming lesson per week during Terms 1 and 4. There is a fee involved which covers the cost of the instructor and maintenance of the pool equipment.

The "Swim and Survive" program is sequenced and pupils will progress annually through the levels.

7.3 SCHOOL ASSEMBLIES

Assemblies are an important part of the school's social development program. Assemblies in both departments are held regularly in the school hall, during which children's efforts, work, sporting achievements, etc are acknowledged. Typically K–2 assemblies are held on a Friday morning and Primary assemblies on a Wednesday morning.

There will be some assemblies to which parents will be invited for special class or whole school presentations, e.g. Book Week, Class Items, etc. Advice of these Assemblies will be via the Myalla newsletter.

In the interests of all, it is requested that mobile phones be switched off during all school assemblies. Wherever possible, your attendance for the whole assembly is appreciated. Unnecessary disruption can occur when parents leave as soon as their child's session/item is over.

7.4 SCRIPTURE CLASSES

Scripture classes are conducted at the school each Wednesday morning from 9:00am. All children are expected to attend a Scripture group as nominated on the enrolment form, unless specifically requested by parents in writing.

At Easter and Christmas, all children celebrate together with services held in our school hall.

The students are requested to think of those less fortunate than themselves, when they contribute a small gift to the Christmas Giving Tree.

7.5 EXCURSIONS

Excursions of a cultural or academic nature are planned early in the school year and are considered to be a normal part of the school curriculum. Throughout the year, cultural groups, approved by the NSW Department of School Education, visit the school for performances.

Parents are strongly urged to allow their children to attend all excursions and cultural visits organised. Please discuss with your child's teacher any special circumstances or difficulties that may prevent your child from attending.

Children are expected to wear full school uniform on excursions, unless advised otherwise.

7.6 INSTRUMENTAL PROGRAM

The school boasts an impressive Instrumental Program. Children in year 3 are invited to join the Junior Band which rehearses after school on a Monday with their conductor, Rebecca Morris. These children, who are new to playing an instrument, are further supported with weekly session tutorials.

In Year 4 the children are given the opportunity to progress to the Concert Band. This band rehearses before school on a Tuesday and Friday morning from 7.30 - 8.30am. It is conducted by Phil Reece.

The Performance Ensemble consists of children from years 5 and 6. They rehearse on Mondays and Thursdays from 7.30am. They are conducted by Rebecca Morris.

Years 4, 5 and 6 students are also invited to audition for the Jazz Band which rehearses after school on a Monday from 4.30pm - 6pm.

Instruments are available for hire from the band committee. The bands compete in numerous competitions throughout the year and play at a variety of community events. The standard at Pymble Public School is very high and the bands are consistently placed at or near the top in all competitions.

7.7 21st CENTURY LEARNING

The school is currently transitioning to class based technologies that involve IWB, iPads, laptops and a whole school wireless network. Our 21st Century Action Learning Program currently includes extensive professional learning for teachers (with the support of our academic partner) and the deployment of 1:1 iPads on Years 5 and 6, 1:1 netbooks on Years 3 and 4, and 1:2 iPads on Kindergarten to Year 2 (Semester Two, 2016).

7.8 CHESS CLUB

The Chess Club operates at PPS during Wednesday lunchtimes. For more information, contact the school office. At times during the year competitions are held on Friday afternoons.

7.9 EXTRA CURRICULAR ACTIVITIES

Each year there are a range of extra-curricular activities offered within the school. These activities are usually conducted during lunch times, however, some are conducted prior to school, such as dance. Activities include clubs such as; interest clubs, writing clubs and a robotics club. Please see your class teacher or contact the school if you would like further information on the activities offered.

7.10 LIBRARY

The Library is the resource centre of the school. It is not just the place for borrowing books, but it is also a recreational centre where children can research, read, draw pictures etc, before school and at lunchtime. Kindergarten children are encouraged to borrow one book only each week in Term 1 while we are establishing our borrowing/returning routine. After Term 1 Kindergarten children may borrow two books. Children in Years 1 and 2 usually borrow four books each week. Children in Years 3 and 4 may borrow up to six books at a time. Children in Years 5 and 6 may borrow up to eight books at a time. The loan period for all children is 2 weeks.

Overdue notes are sent out approximately once a term. If you believe the overdue note is incorrect, please have another look for the book and then contact the teacher librarian regarding the books.

All children have a set borrowing time each week in which the class may borrow. They are encouraged to borrow at times other than during their library lesson, as this will give them more time and more individual assistance in finding the books they want. They will also have access to a great range of books, as those books which are most popular often circulate in and out of the library on the one day. Children are encouraged to be responsible for the returning of their library books. These should be returned to the library returns box inside the library door in the morning or put in the class library container on their library day.

All children in Kindergarten to Year 4 are asked to use a library bag (available from the Uniform Shop). Ideally library bags are waterproof and sturdy enough to carry several books and should be clearly named. A plastic supermarket style shopping bag is not adequate. If using a Pymble bag, a ribbon or other identification is useful to help find it quickly.

Borrowing over the holiday periods throughout the school year is recommended. Due to the audit requirements of stocktake, all books are to be returned late in Term 4, and there is no borrowing over the Christmas holiday period.

The help of any parents who can assist with library housekeeping, like shelving, covering books, the stocktake etc is sincerely appreciated. If you would like to volunteer, please contact the school office.

7.11 SCHOOL CHOIR/S & CONCERTS

Pymble Public School has a rigorous choir program for students from Year 1-6 with Infants, Senior and Junior Choirs. Kindergarten level students do not partake in the official choir program, however, do undertake singing as part of their normal school program within their classrooms.

At times throughout the year, concerts performed by the school choir/s or individual classes will be scheduled for parents and the rest of the school. These are typically held in the school hall and details will be provided via the Myalla newsletter.

7.12 CONCERT ETIQUETTE

Pymble Public School students are often participating in extra curriculum school performances. All students who perform in public venues and concerts need to be aware of the accepted practices concerning public performances and concert etiquette. These standard conventions are applicable to all public concert performance venues. The recommended code of Conduct and Etiquette is listed below for your information:

- It is not acceptable for performers to wave from the stage. Please do not put your child in the difficult position of having to decide to ignore you when you wave or to compromise the school's rule.
- It is polite to remain to the end of the concert, not just until your child has performed. The other children on the program deserve your support.
- Please turn off your mobile phones (or turn them to **silent**) before the concert commences.

SECTION 8: AFTER-SCHOOL EXTRA-CURRICULAR ACTIVITIES

A wide range of extra-curricular activities is available on school premises, after school hours, e.g. dance, chess, ballet, band, swimming, karate and various individual musical instruments etc. Please contact the school office for more details.

SECTION 9: STUDENT WELFARE AND WELLBEING

9.1 YOU CAN DO IT (YCDI)

In 2016 Pymble Public is implementing the 'You Can Do It' (YCDI) student wellbeing program. After careful consideration and investigation last year, our leadership team together with our Student Wellbeing Committee identified the 'You Can Do It' program as the 'best fit' for our students at PPS. The program was successfully trialled in four classes in Term 4 last year and will be implemented across the whole school (K-6) this year.

YCDI Education's main purpose is to support schools in a collective effort to optimise the social, emotional, and academic outcomes of all young people. Its unique contribution is in identifying the social and emotional capabilities that all young people need to acquire in order to be successful in school, experience wellbeing and have positive relationships including making contributions to others and the community (good citizenship). The YCDI program incorporates and teaches five keys to success – resilience, confidence, organisation, persistence and getting along.

YCDI's focus is on building social, emotional, and motivational capacity of young people rather than on their problems and deficits. It encourages prevention, promotion, and intervention efforts in order to build the social and emotional strengths of young people. More information about the YCDI program can be found at:

<https://www.asg.com.au/you-can-do-it-education/you-can-do-it-home>

9.2 COUNSELLING SERVICE

A School Counsellor visits the school weekly. The Counsellor has major responsibilities in the field of pupil welfare. In addition to individual ability testing she/he deals with children referred by teachers for social, academic or personal problems. In cases where the need is apparent and in consultation with parents, arrangements can be made for the placement of children in special classes, referral to diagnostic services or to specialist school counsellors.

Referral to the School Counsellor is not always at the instigation of the child's teacher or the school Principal. Parents who are concerned at any aspect of their child's development may request a Counsellor interview. Such an interview should be arranged by discussion with the child's teacher and/or Principal.

9.3 EAL/D CHAT GROUP

This group is targeted at parents and families of PPS students where English is an additional language or dialect (EAL/D). 'Every Day English Classes' morning teas are held regularly and a wide variety of topics are discussed in English, including the specific clarification of activities and events planned for/being held at PPS, which many parents find particularly useful.

The aim of this group is to assist EAL/D parents assimilate into the school community with ease and to be able to operate on a daily basis with a high level of understanding of what's happening at PPS and in the community in general. As such, any parent/s proficient in English who are interested in joining to assist are also very welcome.

For further information, please contact the school office.

9.4 PRAYER GROUP

Prayer groups are held at PPS on a regular basis. For further information, please contact the school office or refer to the Myalla newsletter for upcoming meeting dates/times.

SECTION 10: INFORMATION & PRIVACY

10.1 EMERGENCY CONTACT INFORMATION CARDS

When children are enrolled, parents complete a Pupil Information Card, known at the school as an EMERGENCY CARD. It is VITAL that this card be kept up to date. Please arrange to have this card amended if there is any change in relation to marital status, address, phone numbers (home or business), family doctor and phone number, medication, special disabilities, confidential information, emergency contact name and telephone number.

10.2 PRIVACY AND PERSONAL INFORMATION

Your privacy is respected by the school. New Privacy Laws protect any personal information we collect from you.

The school collects personal information, including sensitive information about pupils and parents or guardians before and during the course of a pupil's enrolment at the school. The primary purpose of collecting this information is to enable the school to provide schooling for your son or daughter.

Some of the information we collect is to satisfy the school's legal obligations, particularly to enable the school to discharge its duty of care.

We may include your contact details in a class list and school directory. If you do not agree to this you must advise the office in writing.

10.3 PERMISSION FOR PHOTOGRAPHS

Occasionally, the school has requests from the media to film/photograph children. Additionally, sometimes we wish to have up to date photographs of students for such purposes as the Myalla newsletter or PPS website. Should you wish your child NOT to be photographed/filmed, please advise the school in writing.

SECTION 11: STUDENT BEHAVIOUR

11.1 FAIR DISCIPLINE POLICY

The School Discipline Policy is reviewed quarterly. The complete policy including School Rules is available for your perusal by contacting the school office.

The Fair Discipline Policy asks that each pupil:

- Abide by the school's Fair Discipline Policy.
- Attend school regularly, be punctual and present notes to explain absences.
- Follow the instructions of teachers and others in authority.
- Complete all required work carefully and to the best of their ability.
- Behave in a responsible, polite and courteous manner.
- Behave in a manner that keeps themselves and others safe at all times.
- Behave in a manner that shows respect for themselves and the rights and feelings of others.
- Respect and care for school buildings, school property and the property of others.
- Observe the school's general dress standard and uniform requirements.
- Accept their responsibilities as members of the community.

Behaviours that may warrant withdrawal from the playground:

- Insolence or rudeness
- Inappropriate and offensive language
- Fighting – physical/verbal
- Out of bounds, after ‘fair warning’
- Inappropriate behaviour towards others – bullying, ridicule, exclusion, racial comment or taunting
- Damaging property or equipment owned by the school or other pupils
- Interrupting the class – disruptive behaviour, constant talking, stopping others from learning.

We are hoping that this form of disciplinary action will not have to be used too often.

SECTION 12: BULLYING

12.1 DEFINITION

Definition of Bullying: ‘Bullying is the conscious desire to hurt, threaten, frighten or exclude someone by physical or verbal means’. Bullying includes:

- Name calling
- Physical violence, eg pushing, shoving and hitting
- Spreading nasty rumours about another student
- Damaging another student’s property
- Threatening other students
- Extortion, eg stand over tactics to obtain money and/or food
- Forcing another student to do something they do not wish to do
- Teasing another student about their opinions
- Intimidating another student or group of students
- Racial discrimination.

Bullying Includes:	Bullying is not:
Name calling	Mutual conflict: In mutual conflict situations, there is an argument or disagreement between students but not an imbalance of power
Physical violence e.g. pushing, shoving, hitting	
Spreading nasty rumours about another student	
Damaging another person’s property	Social rejection or dislike: Unless the social rejection is directed towards someone specific and involves deliberate and repeated attempts to cause distress, exclude or create dislike by others, it is not bullying.
Threatening other students	
Extortion – stand over tactics to obtain money and or food	
Forcing another student to do something they do not wish to do	
Teasing another student about their opinions	Single-episode acts of nastiness or meanness, or random acts of aggression or intimidation: Single episodes of nastiness or physical aggression are not the same as bullying. If a student is verbally abused or pushed on one occasion they are not being bullied.
Intimidating another student or group of students	
Deliberately excluding a student from group play	
Racism	

Procedures to Deal with Bullying

Not all incidents will attract consequences and sanctions. Many incidents are successfully dealt with by the teacher in the classroom and playground. Where bullying persists and initial interventions are not successful, the following actions may be taken.

- Interviewed by class teacher or teacher on duty, grade supervisor and/or Deputy Principal and Principal
- Parents being contacted
- Detentions, loss of privileges
- Interviews with Parents/Guardians/School Counsellor
- Suspension

12.2 POLICY & PROCEDURE

Bullying in any context is unacceptable. At Pymble Public School every student:

- has the right to expect that he or she will spend the school day both in and out of the classroom - free from bullying
- has the right to feel happy and safe at school
- is responsible for their own behaviour
- is required to respect other individuals
- is to do their personal best

12.3 BULLYING - (THE 'DO'S AND DONT'S'), The STAND Program

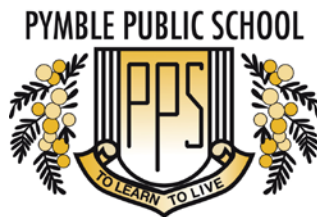
At Pymble Public School we are taking a STAND against bullying.

- S – Stay Calm
- T – Try to ignore
- A – Ask to stop
- N – Never fight
- D – Duty Teacher

We want children to **STAND** up for themselves and become **upstanding** citizens by:

- Learning how to become strong **bystanders**
- Demonstrating **outstanding** self-control
- **Understand** how we manage being bullied.

13.1 SCHOOL CREST & HISTORY OF THE BADGE



The following is a reprint of the story of the Pymble Public School Badge which was written by L.A. King and appeared in the 1959 "Gumnut", a PPS Student Magazine.

"Shortly after the foundation of your school in 1952, the Head Mistress, Miss Burtenshaw, and the foundation President of the Parents' and Citizens' Association, Mr A. Bentley, honoured me by asking me to design your School Badge. Miss Burtenshaw chose the Motto "TO LEARN TO LIVE" certainly a sound foundation on which to build.

Your badge consists of six parts. A shield, the initials of the school's name, two sets of three parallel gold lines, a base of upright gold lines and a ribbon or scroll. Unfortunately, when the badge was made, the base of upright gold lines was changed from seven to eight, but I shall explain later why there should only be seven.

The main feature is the shield, which represents Knowledge. Knowledge properly applied, will shield you from want and misery throughout your whole life. The more knowledge you can absorb, particularly in your early life, the greater the protection that shield will give you.

The initials of your School are engraved on the Shield to indicate the source of your knowledge. The initials of the School-P.P.S. may also stand for PATIENCE, PERSEVERENCE and SINCERITY. Have Patience to learn, Persevere with your studies and be Sincere in your quest for knowledge.

The three parallel gold lines on the left of the shield represent FAITH, HOPE and CHARITY. Faith in your ability. Hope for the future and to be Charitable to others at all times. The three parallels on the right represent the three laws - MORAL, CIVIL and RELIGIOUS. Obey them at all times, no matter how great temptation may be to break them.

The Shield rests on seven golden supports which represent the Seven Liberal Arts and Sciences - GRAMMAR, RHETORIC, LOGIC, ARITHMETIC, GEOMETRY, MUSIC and ASTRONOMY.

If you can properly master all these subjects, your shield of knowledge will give you full protection.

Your motto is written on the ribbon which binds the other five parts of your badge together. We must all "Learn to Live" and if in the years to come you can say, Truly have I gained my knowledge by patience, perseverance and sincerity, I have faith in myself, hope for the future and I am charitable, I obey every moral, civil and religious law and have mastered the seven Liberal Arts and Sciences," you may then add proudly, "I HAVE LEARNED TO LIVE".

You now have the knowledge of your School Badge, - treasure it, learn from it and never disgrace it as long as you live.

L.A KING 1959

13.2 PPS-AN HISTORICAL NOTE

Department of Education records state that "the four acres comprising the site of Pymble Public School in Crown Road and Rushall Street, near Reservoir Lane were acquired between 1930 and 1937 at a cost of £2,111 (\$4,222)."

The site was originally Bourke's orchard, and at the time of the Department's purchase, the local area was largely devoted to dairying, market gardening and flower raising. Post War settlement made the provision of educational facilities necessary, and the building of the school was in response to a petition asking "for the building of a school on the hill - Crown Road". To this day the school is frequently referred to as the 'Crown Road School.'

The school commenced to operate in 1952, opening as an Infants school under the charge of Miss D Burtenshaw. By the end of the year the modest initial enrolment of twenty had reached seventy, and the growth of the school was assured. The first pupils were accommodated in the three original demountable buildings adjacent to the Infants playground and close to the safe Crown Road gate (as opposed to the not so safe pedestrian access from Rushall Street, the undergrowth homes of black snakes, lizards and spiders!).

By 1955 the school enrolment had steadily increased, resulting in the school being reclassified as a Primary school. The first headmaster was appointed in this year, taking over from Miss Burtenshaw who then transferred to Kegworth Infants School. It was Miss Burtenshaw who began the strong and happy partnership that exists between the school and its community. She also chose the school colours, grey and yellow as well as the school motto "To Learn To Live".

Active parental support and participation have provided the school with significant benefits - the school swimming pool (1959), and the Assembly Hall (1962) which opened in time for Education Week. The provision of the oval and cricket nets soon followed. By the beginning of the 1970's the existing brick classrooms were established. A new administration block was added in 1989.

In 2010 as part of the Building Education Revolution" O Block was built replacing the original classroom and after a fire P Block was constructed significantly adding to the classroom facilities. In 2014 the school numbers peaked at 647.

13.3 SCHOOL CREED

In our hands lies the future of this great land. If we all work together, doing our best, for the common good, there is no limit to what we can achieve.

13.4 SCHOOLSONG

We'll wear our grey and yellow,
With honour and with pride
In any situation, we pledge that we will try.
We're faithful, can be trusted,
Our friendship we will give,
And with our teacher's guidance,
We'll truly learn to live.

Any task we're given Will be carried out,
With a smile upon our faces.
Our teachers have no doubt that here at Pymble Public,
We'll work and play and
With our friends all at our side,
We'll truly learn to live.

13.5 NATIONAL ANTHEM

Australians all let us rejoice,
For we are young and free.
We've golden soil and wealth for toil.
Our home is girt by sea.
Our land abounds in nature's gifts,
Of beauty rich and rare.
In history's page let every stage,
Advance Australia Fair.

In joyful strains then let us sing,
Advance Australia Fair.

Beneath our radiant Southern Cross
We'll toil with hearts and hands,
To make this Commonwealth of ours,
Renowned of all the lands.
For those who've come across the seas,
We've boundless plains to share.
With courage let us all combine
To Advance Australia Fair.

In joyful strains then let us sing,
Advance Australia Fair.

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NOTES:



Pymble Public School

Crown Road

Pymble NSW 2073

www.pymble-p.schools.nsw.edu.au